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|  |  | **NOOR FATIMA Resume**  **Qualification Summary**: Proven track record of providing assistance and mentoring users with patience and understanding, demonstrating the ability to contribute effectively as a key Team member. Possess a diverse skill set including proficiency in various programming languages, familiarity with various operating systems, and a keen ability to troubleshoot, along with excellent communication and teamwork skills. |
| For Digital Copy **Profile** LOCATED: Al Rayyan, Qatar Contact PHONE:+974 33385742  EMAIL:n.fatima9797@gmail.com SKILLS  * Worked with Programming languages: HTML, Java, Python, C# .NET, JavaScript, PHP and Apex * Worked with db: Oracle, Mysql, and Firebase. * Google-Technical Support fundamentals. * Quick Learner * Familiar with information System Development Methodologies- Agile, scrum and waterfall. * Data Visualizing- Practice on Data Analysis apps like Tableau and weka * Have a good hold on Microsoft Office * Practice in developing iOS and Android Mobile applications * Troubleshooting * Great communication and writing skills * Confident to share my ideas and opinions * Valid Qatar driving license * Team Player   Extra-Curricular  **VOLUNTEERING & LEADERSHIP**   * Reach Out To Aisa(Rota)-2015 * Breast Cancer Campaign -2016 * Leadership and Career Success with Mr. Q * National Robotics Competition * Best Buddies Club- Helped arrange and conduct activities for differently abled children. * Souq Areej 2017 * Al Shaqab Global Champions Tour 2017 * National Robotics Competition- In 2017, volunteered as judge * Female It Representative- It Society Of Cna-Q (2018) * CNA-Q Skills Competition 2018 * Charity Week 2018 – organized and lead activities. * BK SPORTS (2019)– crowd controlling and time taking for swimming competition. * Cisco Girls Power Tech-Certificate Of Completion |  | WORK EXPERIENCE **Control Room Operator/Programmer| Trilogistics/HMC |Electronic Engineering Department| Sept 2022 – Dec 2023**   * Programming on Access Control System (Gallagher Command Center). * Commissioning site projects. * Contributing to report formation. * Onsite installation assistance, including hardware such as access control readers. * Investigating and resolving access-related system issues. * Conducting dry run tests. * Ensuring the completion of planned preventive maintenance. * Managing work orders using ASSETPLUS. * Task assignment. * Providing technical support.   **Research Associate | DISS | January – September 2020 - Full time | February - July 2021 – Part Time**   * Conducted extensive research and gathered pertinent information to support various projects. * Played a key role in establishing partnerships with renowned business schools. * Operated under the guidance of the General Manager. * Devised strategies for the enhancement of the website's online business, collaborating closely with developers for seamless website development. * Conducted black box testing to ensure optimal website operations. * Managed website content and curated materials for the external marketing team. * Served as an admission consultant for the launch of Mexeen, a new business venture. * Crafted compelling mailers for marketing campaigns and efficiently managed a large client database. * Developed and implemented surveys to garner insights for product development and assess product scope.   **Database Administration Trainee |HMC training program database Administration| 15th February to 15th March 2020**   * Learned and Practiced Oracle 12c forming database system.   **Marketing Researcher Intern | DISS | November 2019- January 2020**   * Researched and gathered information regarding potential partners and competitors’ products and services. * Got Hired as a full-time associate Researcher for a new venture of the company.  Student Assistant at Corporate Department | College of the North Atlantic – Qatar | September 2017 - May 2019  * Consolidated Feedback * Document control as required * Printing and binding manually * Created and edited comprehensive client database by liaising with the business development specialist and consolidating all their contact. * Organized materials for CPD events.  IS Web- Developer Intern | IT Department | Virginia Commonwealth University-Qatar | 15 April - 11 June 2018  * Support the maintenance and updating of VCUarts Qatar public website. * Publish approved content on VCUarts Qatar Intranet. * Work Closely with VCUarts Qatar Staff and Faculty to develop content for the VCUarts Qatar public website, electronic newsletters, and social media platforms. * Publish and distribute electronic networks. * Limited copywriting and editing of website and newsletter content. * Carry out technology asset inventory within VCUarts Qatar building. * Built inventory management app using C#, .Net, mysql, express   **Peer Tutoring | College of the North Atlantic – Qatar | May 2017 - December 2018**  Tutored fellow students for the courses Math 1900-Problem solving for Information Technology and Ep 1141- Business Operations in Information Systems. EDUCATION2022 | BACHELOR OF SCIENCE WITH HONOURS IN INFORMATION TECHNOLOGY | MIDDLESEX UNIVERSITY-DUBAI Achieved a First Class [Distinction] in my BSc Honours Degree, major in AI, BI(Analytics), and Strategic Information Systems.  Projects: My capstone project involved developing a cross-platform (iOS and Android) mobile application for blood donation (Users: Admin, Hospital and Donor). I conducted research on a UCI dataset to predict heart disease, utilizing Tableau and the J48 classification algorithm in WEKA for insightful visualizations. Additionally, I undertook a comprehensive analysis of business processes, focusing on areas such as Customer Loyalty Programs." 2019 | 3 YEARS DIPLOMA – INFORMATION SYSTEM WEB DEVELOPER | COLLEGE OF THE NORTH AT LANTIC – QATAR Capstone Project: Build administrative and kiosk help desk Applications for Qatar University with my capstone team. Worked with Apex Version 5.1 and Oracle database 11.  **Courses/Certificates:**  [Build Random Forests in R with Azure ML Studio | Grade:100% | Coursera Project Network](https://www.coursera.org/account/accomplishments/verify/W8Q4H9NM9BTR)  [Generative AI: Introduction and Applications | Grade:100% | IBM](https://www.coursera.org/account/accomplishments/verify/LW7RXAEYEUB2)  [Introduction to Artificial Intelligence (AI) | Grade:86.11% | IBM](https://www.coursera.org/account/accomplishments/verify/RGMNLLATQ7Z4)  [Technical Support | Grade Achieved: 98.68% |Google](https://www.coursera.org/account/accomplishments/verify/Y5XCLCLUDZHM)  LANGUAGES  • English (Expert level) • Urdu (Native) • Arabic (little hold)  REFERENCES  **AHMED YOUSRY FATHALLAH:**  A/SFE - Corporate Electronics Section  Hamad Medical Corporation  Email: AMohamed64@hamad.qa  Phone: +974 30010286   |  |  | | --- | --- | | |  | | --- | | **IBRAHIM BADREDDEEN:**  General Manager- DISS  Email: i.badreddeen@diss.com.qa  Phone: +974 33765606 | |   **HASSAN ODEH:**  Section Head – Departmental Computing Services Information Technology  Services (ITS) - Qatar University  Phone: +974 44033415 / +974 55058313  Email: hassanodeh@qu.edu.qa  **MARC HADDAD:**  Manager – Corporate training  College of the North Atlantic – Qatar  Phone: +974 44952245  Email: marc.haddad@cna-qatar.edu.qa  **ANDREA MURRAY:**  Information Systems Software Instructor  School of Information Technology  College of the North Atlantic – Qatar  Phone: +974 4495 2522  Email: andrea.murray@cna-qatar.edu.qa |